

HOW CAN YOUR BUSINESS GET THE RIGHT TRAINING TO BETTER MANAGE RISKS, IMPROVE EFFICIENCY AND CONTINUOUSLY IMPROVE?

## TRAINING BROCHURE

July- December 2017

HORIZON RISK CONSULTANCY TD

RESPECT . INTEGRITY . COLLABORATION . EXCELLENCE



Membership number 408

## OUR TRAINING

Keeping up-to-date with the requirements of legal compliance, technical standards and industrial best practices, is important to achieve sustainable business growth. With help from the Horizon Risk Consultancy Ltd, you and your business can gain the knowledge and skills you need to continually adapt changes, keeping ahead of market developments and continuously improve your business performance. We deliver high quality training across a wide range of industries and subjects.

## SYSTEMATIC APPROACH

Our training service gives you a systematic understanding of the essential requirements of management systems and standards and their inter-relationships. In this way, we ensure the knowledge are inter-connected and your will be able to integrate different parts and improve the overall effectiveness. We also provide training on non-accredited courses that address the key areas of business and apply the international best practices.

## TRAINING NEEDS ANALYSIS

We help you to conduct the training needs analysis to assess the gap between actual and required knowledge and skills. Using Training Matrix, a visual and effective tool to help you analyze and document your training needs.

## TRAINING DESIGN AND DELIVERY

Our consultants have years of training management experience and professional degree in training design and delivery, business management and Engineering, designing high quality courses that make a difference in training effectiveness.

## TRAINING METHODS

People have different needs and preference on training. Our training solutions are offered in a variety of delivery methods so that you can choose those that are best suited to your individual requirements and the needs of your organisation.

## PUBLIC COURSES

Our experienced and knowledgeable tutors will discuss with the issues, challenges you might have in your business and help you identify strategies in improving your business.


## IN-HOUSE COURSES

We can run a standard or tailored course at your company premises designed to meet the specific needs of your organisation. It is the most convenient and cost-effective solution if you wish to train a number of employees in your location. Once we have agreed the dates and location for your training course, we will work with you to identify your training needs, evaluate your training objectives and customize the course content to meet your goals.

## TRAINING COURSES INDEX

Those highlighted in green are courses scheduled from July to December 2017

## BOOKING

 +44 (0) 1484 505735



info@horizonriskconsultancy.com

For more information on our courses and content:

[www.horizonriskconsultancy.com](http://www.horizonriskconsultancy.com)

**HORIZON RISK CONSULTANCY LTD**



RESPECT

INTEGRITY

COLLABORATION

EXCELLENCE

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\* If you are interested in any other courses list above, please contact us.

## HIGHFIELD ACREDITED QUALIFICATIONS COURSES

HIGHFIELD - Food Safety		
<b>Level 1</b>	Highfield Level 1 Award in Food Safety for Manufacturing Highfield Level 1 Award in Food Safety for Retail Highfield Level 1 Award in Food Safety in Catering	<b>0.5 DAY</b> <b>£80.00</b>
<b>Level 2</b>	Highfield Level 2 Award in Food Safety at Sea (RQF) Highfield Level 2 Award in Food Safety for Manufacturing (RQF) Highfield Level 2 Award in Food Safety for Manufacturing (Refresher) (RQF) Highfield Level 2 Award in Food Safety for Retail (RQF) Highfield Level 2 Award in Food Safety in Catering (RQF) Highfield Level 2 Award in Food Safety in Catering (Refresher) (RQF)	<b>1 DAY</b> <b>£95.00</b>
<b>Level 3</b>	Highfield Level 3 Award in Supervising Food Safety in Catering (RQF)	<b>3 DAYS</b> <b>£395.00</b>
<b>Level 3</b>	Highfield Level 3 Award in Principles of Developing a Positive Food Safety Culture	<b>1 DAY</b> <b>£195.00</b>

HIGHFIELD- HACCP		
<b>Level 2</b>	Highfield Level 2 Award in HACCP for Catering Highfield Level 2 Award in HACCP for Manufacturing	<b>1 DAY</b> <b>£195.00</b>
<b>Level 3</b>	Highfield Level 3 Award in Supervising HACCP for Catering Highfield Level 3 in HACCP Management for Food Manufacturing (QCF)	<b>3 DAYS</b> <b>£425.00</b>



HIGHFIELD - Health and Safety		
<b>Level 1</b>	Highfield Level 1 Award in Principles of Health and Safety within the Workplace (RQF) Highfield Level 1 Award in Health and Safety for Catering Highfield Level 1 Award in Health and Safety for Manufacturing Highfield Level 1 Award in Health and Safety for Retail highfield Level 1 Award in Health and Safety for Construction (QCF)	<b>0.5 DAYS</b> <b>£80.00</b>
<b>Level 2</b>	<b>Health and Safety</b> highfield Level 2 Award in Health and Safety within the Workplace (RQF)  <b>Risk Assessment</b> Highfield Level 2 Award in Risk Assessment (QCF) Highfield Level 3 Award in Risk Assessment (QCF)  <b>Fire Safety</b> Highfield Level 2 Award in Fire Safety (QCF)  <b>COSHH</b> Highfield Level 2 Award in the Control of Substances Hazardous to Health (QCF) (COSHH)  <b>Manual Handling</b> Highfield Level 2 Award in Safe Moving and Handling (RQF) – Multiple Choice Question  <b>Conflict Management</b> Highfield Level 2 Award in Conflict Management (RQF)	<b>1 DAY</b> <b>£95.00</b>
<b>Level 3</b>	Highfield Level 3 Award in Health and Safety in the Workplace (QCF)	<b>3 DAYS</b> <b>£425.00</b>
<b>Level 3</b>	Highfield Level 3 Award in Risk Assessment (QCF)	<b>3 DAYS</b> <b>£425.00</b>
<b>Level 4</b>	Highfield Level 4 Award in Health and Safety in the Workplace (QCF) – Including Case Study	<b>5 DAYS</b> <b>£775.00</b>

HIGHFIELD- Business Improvement and Lean		
<b>Level 2</b>	Highfield Level 2 Certificate in Business Improvement Techniques (QCF) Highfield Level 2 Certificate in Lean Organisation Management Techniques (QCF)	<b>1 DAY</b> <b>£225.00</b>


\* Highlighted courses are included in our July-December training plan.


Courses may be run in-house and are subject to certain criteria. Language: English or Chinese.

## HEALTH AND SAFETY TRAINING


EU AND UK HEALTH AND SAFETY LEGISLATIVE FRAMEWORK	1.5 HOURS – £50.00
<p><b>Overview:</b> This training provides an overall understanding of the EU and UK legislative framework, major legislations and their practical applications. The training also provide a broad view of national strategies and international best practices.</p> <p><b>Who should attend?</b> Operations supervisors and managers, Risk, Health and Safety professionals and any other person who has a Health and Safety role to play.</p> <p><b>Course outline:</b></p> <ul style="list-style-type: none"> <li>• <b>Introduction to EU Legislation on Health and Safety</b> <ul style="list-style-type: none"> <li>■ EU Health and Safety legislation framework</li> <li>■ Key EU directives, Guidelines and Standards</li> <li>■ European Agency for Safety and Health at Work (EU-OSHA)</li> </ul> </li> <li>• <b>Introduction to UK Legislation on Health and Safety</b> <ul style="list-style-type: none"> <li>■ UK Health and Safety legislation framework</li> <li>■ Court System in England and Wales</li> <li>■ Types and sources of law</li> <li>■ Four levels of legislation</li> <li>■ Fundamental legal terminology</li> <li>■ Key Laws and regulations, ACOPs and Guidance</li> <li>■ Health and Safety enforcement</li> <li>■ Professional Health and Safety organizations</li> <li>■ Research in Health and Safety</li> <li>■ HSE's 2016 Helping Great Britain work well Strategy</li> </ul> </li> <li>• <b>Introduction to ISO 45001 Occupational Health &amp; Safety Management standards (expected)</b></li> </ul>	<p><b>Huddersfield</b></p> 
ACHIEVING SAFETY EXCELLENCE	1.5 HOURS – £60.00
<p><b>Overview:</b> This course provides you an understanding of the fundamental principles of safety excellence, the basic safety process to continuous improve the Health and Safety Performance in your organization. It provides the practical examples of planned safety activities to build safety knowledge, skills, and behaviors that achieve the desired performance and moving towards safety excellence.</p> <p><b>Who should attend?</b> Operations Supervisors, Managers, Health and Safety, Risk Managers any anyone who has a role to prevent incident, improve the safety performance and achieve Health and Safety excellence.</p> <p><b>Course outline:</b></p> <ul style="list-style-type: none"> <li>• The fundamental principles of Safety Excellence</li> <li>• Candy experiment - real world risks and consequences of exposure to unsafe conditions or unsafe behaviors</li> <li>• Promote two-way leadership discussions about an organization's safety values and culture</li> <li>• Define clear roles and responsibilities at every level of organization</li> <li>• Planned/ specific activities to build safety knowledge, skills, and safe behaviors</li> <li>• Influence safety values by visible leadership</li> <li>• Provide coaching and direction</li> <li>• Effective two-way communications</li> <li>• Set continuous improvement expectations</li> <li>• Foster and sustain the prevention culture</li> </ul>	<p><b>November</b></p> <p><b>Huddersfield</b></p> 

## HEALTH AND SAFETY TRAINING

INTRODUCTION TO BUSINESS CONTINUITY MANAGEMENT	1 HOUR £40.00
<p><b>Overview:</b> This training provides a basic understanding of Business Continuity Management(BCM) and the key elements for an effective Business Continuity Management program.</p> <p><b>Who should attend?</b></p> <ul style="list-style-type: none"> <li>• Risk, environmental, health and safety, Quality, Operations and IT professional</li> <li>• Consultants and internal auditors who are new to Business Continuity Management(BCM)</li> <li>• Those who want to introduce BCM into their organization.</li> </ul> <p><b>Course outline:</b></p> <ul style="list-style-type: none"> <li>• Why is Business Continuity Management so important?</li> <li>• Legal and/or regulatory responsibilities</li> <li>• Key concepts of business continuity management</li> <li>• BCM Life Cycle</li> <li>• Key elements of Business Continuity Management program</li> <li>• Business impact analysis and risk assessment</li> <li>• Business Continuity Strategy/ Leadership</li> <li>• Establish and implement BC procedures</li> <li>• Exercising and Testing</li> <li>• Best practice and standards</li> </ul>	<p><b>Huddersfield</b></p> 







BUSINESS CONTINUITY MANAGEMENT	1.5 HOURS – £60.00
<p><b>Overview:</b> This training provides comprehensive understanding of the key elements for developing a robust Business Continuity Management(BCM) program in line with ISO 22301 , provide examples of practicable approach to Business Continuity Management and share you current global thinking and best practices.</p> <p><b>Who should attend?</b></p> <ul style="list-style-type: none"> <li>• Risk, environmental, health and safety, Quality, Operations and IT managers</li> <li>• Those who want to introduce Business Continuity Management into their organization, establish and implement an effective BCM program</li> <li>• Consultants and internal auditors who want to improve their BCM</li> </ul> <p><b>Course outline:</b></p> <ul style="list-style-type: none"> <li>• Why is Business Continuity Management So Important?</li> <li>• Legal and/or regulatory responsibilities</li> <li>• Key concepts of business continuity management</li> <li>• BCM Life Cycle</li> <li>• Key elements of Business Continuity Management program</li> <li>• Business impact analysis and risk assessment</li> <li>• Business Continuity Strategy/ Leadership , recovery tactics</li> <li>• Establish and implement BCM procedures, contents of an effective Business Continuity Plan</li> <li>• Exercising and Testing</li> <li>• BCM Maturity Assessment</li> <li>• Embodying your BCM</li> <li>• Best practice and standards</li> </ul>	<p><b>October</b></p> <p><b>Huddersfield</b></p> 

## HEALTH AND SAFETY TRAINING

PROCESS SAFETY MANAGEMENT (PSM)	2 HOURS £80.00
<p><b>Overview:</b> This course focuses on the prevention of catastrophic accidents and near misses associated with loss of containment of energy or dangerous substances in high hazard industries. It provides you a comprehensive understanding of key Elements of Process Safety Management (PSM) and the practical tips of the application of each element.</p>	<p><b>November</b> <b>Huddersfield</b></p> 
<p><b>Who should attend?</b> People who work in process industries such as oil and gas, chemicals and pharmaceuticals. Managers, supervisors, health &amp; safety professional that want to establish or improve their existing Process Safety Management (PSM) system to prevent accidents.</p> <p><b>Course Outline:</b></p> <ul style="list-style-type: none"> <li>• What is Process Safety Management (PSM)</li> <li>• Why is PSM So Important?</li> <li>• Key Elements of Process Safety Management (PSM) and its practical application <ul style="list-style-type: none"> <li>- Process Safety Leadership</li> <li>- Process Safety Information (PSI)</li> <li>- Process Hazard Analysis (PHA)</li> <li>- Pre-Startup Safety Review</li> <li>- Management of Change (MOC)</li> <li>- Emergency Preparedness and Response</li> <li>- Operating Procedures</li> <li>- Training</li> <li>- Safety Work Permit</li> <li>- Mechanical Integrity</li> <li>- Lockout/Tagout</li> <li>- Contractor Management</li> <li>- Incident Investigation</li> <li>- Process Safety Audit</li> </ul> </li> </ul>	



FIRE SAFETY MANAGEMENT	1.5 HOURS £60
<p><b>Overview:</b> This training aims to provide you a comprehensive understanding of key UK fire safety legislations, key Components of an Effective Fire Safety Management System with practical examples.</p>	<p><b>November</b> <b>Huddersfield</b></p> 
<p><b>Who should attend?</b> Risk, Health and Safety, Fire Safety, Operations and Maintenance professionals or anyone who has a role in fire safety management</p> <p><b>Course Outline:</b></p> <ul style="list-style-type: none"> <li>• Key fire safety legislations in the UK <ul style="list-style-type: none"> <li>- The Regulatory Reform (Fire Safety) Order 2005</li> <li>- PAS 79:2012</li> </ul> </li> <li>• Key Components of an Effective Fire Safety Management System <ul style="list-style-type: none"> <li>- Fire prevention <ul style="list-style-type: none"> <li>■ Hot Work Permit System</li> <li>■ Fire protection System Impairment Management/Red Tag Permit System</li> </ul> </li> <li>- Fire Detection</li> <li>- Fire equipment is operational</li> <li>- Successful evacuation</li> </ul> </li> <li>• Best Practices</li> </ul>	

## HEALTH AND SAFETY TRAINING



SLIPS, TRIPS AND FALLS PREVENTION		1.5 HOURS £50
<p><b>Overview:</b> This training aims to provide companies and organisation with a comprehensive understanding of why Slips, Trips and Falls happen and how to prevent them. Whatever the nature of your industry or activity this training will help you to prevent injuries and improve safety.</p> <p><b>Who should attend?</b> Risk, Health and Safety, Operations and Maintenance professionals or anyone who want to prevent and reduce the Slips, Trips and Falls injuries in their workplace</p> <p><b>Course Outline:</b></p> <ul style="list-style-type: none"> <li>• Why Slips, Trips and Falls Prevention is so important?</li> <li>• Consequence of Slips, Trips and Falls Injuries -lessons learning</li> <li>• Causes of Slips, Trips and Falls Injuries</li> <li>• Hazard spotting</li> <li>• Risk assessment</li> <li>• Slips, Trips and Falls Prevention</li> <li>• Best practices to reduce Slips, Trips and Falls Injuries</li> <li>• Useful Guidance and Tools</li> </ul>	<p style="text-align: center;"><b>November</b></p> <p style="text-align: center;"><b>Huddersfield</b></p> <div style="text-align: center;">   </div>	
LASER SAFETY		2 HOURS £80.00
<p><b>Overview:</b> Developing and implementing a robust laser safety program is a top priority for you and your organization to maintain the highest standard of laser safety. This course is designed for all levels of experience involved in industrial, educational, or research applications of lasers.</p> <p><b>Who should attend?</b> It is suitable for safety professionals, engineers, laser operators, supervisors and other professionals assigned the duties of Laser Safety.</p> <p><b>Course Outline:</b></p> <ul style="list-style-type: none"> <li>• Laser fundamentals and terminology necessary for a complete understanding of current laser safety information.</li> <li>• Overview of MPEs, NHZs, ODs.</li> <li>• Laser bioeffects.</li> <li>• Laser control measures.</li> <li>• Laser safety program administration.</li> </ul>	<p style="text-align: center;"><b>December</b></p> <p style="text-align: center;"><b>Huddersfield</b></p> <div style="text-align: center;">   </div>	
SAFETY WORK PERMIT SYSTEM (SWP)		1.5 HOURS £60.00
<p><b>Overview:</b> This courses provides you an overall understanding of behavior safety observation program, how to implement the behavior safety program to achieve continuous improvement.</p> <p><b>Who should attend?</b> Managers, health and safety professionals who has the responsibility to control the hazards arise from the high risk non-routine tasks.</p> <p><b>Course Outline:</b></p> <ul style="list-style-type: none"> <li>• Purpose of Safety Work Permit System</li> <li>• Permit Application</li> <li>• Safety Work Permit (SWP) system elements and how they should be managed</li> <li>• Obligations/responsibilities of an Issuer and a receiver</li> <li>• Hazard Identification and Controls</li> <li>• Safety Work Permit procedure</li> <li>• Form administration</li> </ul>	<p style="text-align: center;"><b>Huddersfield</b></p> <div style="text-align: center;">   </div>	




## HEALTH AND SAFETY TRAINING


BEHAVIOR SAFETY	1.5 HOURS £60.00
<p><b>Overview:</b> This course provides you an overall understanding of behavior safety observation program, how to implement the behavior safety program to achieve continuous improvement.</p>	<p><b>Huddersfield</b></p>  
<p><b>Who should attend?</b> Managers, health and safety professionals who want to drive injury reduction and continuous improve their safety performance.</p> <p><b>Course Outline:</b></p> <ul style="list-style-type: none"> <li>• The big picture-behavior safety in Health &amp; Safety Management System</li> <li>• What we mean by “Behavior”</li> <li>• Behavior and Incident causation</li> <li>• Human Factors – Contributions to incidents</li> <li>• Behavioral Indicators</li> <li>• Leadership role in Behavior Safety Program</li> <li>• Behavior Safety Program</li> <li>• Observation Categories , Observation techniques</li> <li>• Observation exercise</li> <li>• Communication and feedback</li> <li>• Behavioral Measurement</li> <li>• Data and Trend analysis</li> <li>• Continuous improvement</li> <li>• Foster a proactive safety culture</li> </ul>	

## OCCUPATIONAL HEALTH TRAINING



WORKED-RELATED STRESS MANAGEMENT	1.5 HOURS £50.00
<p><b>Overview:</b> This course introduces the key elements of work-related stress management program, how to conduct the risk assessment to highlight the key psychosocial risk factors and implement controls by applying the Management Standards approach. It provides guidance on how to use the approach in your business and give you the opportunity to explore its practical application.</p>	<p><b>12 September</b></p> <p><b>Huddersfield</b></p>  
<p><b>Who should attend?</b> This course is suitable for managers, health and safety or HR professionals who has a role to apply and lead stress management in their business. It is also suitable for line managers responsible for managing a team of people.</p> <p><b>Course Outline:</b></p> <ul style="list-style-type: none"> <li>• What is Work-Related Stress</li> <li>• Why tackle Work-Related Stress</li> <li>• Symptoms and Consequence and causes of Work-Related Stress</li> <li>• Raise awareness</li> <li>• Identify the risk factors</li> <li>• Evaluate the Risks</li> <li>• Develop and implement action plans : corrective and preventive</li> <li>• Improve resilience</li> <li>• Business solution case studies</li> <li>• Prevention of Work-Related Stress –practical tips</li> <li>• A Cultural approach to Stress Management</li> </ul>	



**ISO STANDARDS / MANAGEMENT SYSTEMS**

<b>INTEGRATED MANAGEMENT SYSTEM (IMS)</b>	<b>1.5 HOURS £60.00</b>
<p><b>Overview:</b> This course provides you essential knowledge and skills of an integrated management system (IMS) which integrates all internal management system of a business into one coherent management system so as to enable the achievement of its purpose and mission.</p>	<p><b>9 October</b> <b>Huddersfield</b></p> 
<p><b>Who should attend?</b></p> <ul style="list-style-type: none"> <li>• Individuals who are involved in the development of IMS</li> <li>• Quality, environmental, or health and safety managers interested in understanding how an IMS will affect their business processes and existing audit programs</li> <li>• Individuals who will manage or conduct audits of an IMS</li> </ul> <p><b>Course Outline</b></p> <ul style="list-style-type: none"> <li>• What is an Integrated Management System (IMS)?</li> <li>• Benefit of Integrated Management System (IMS)</li> <li>• Approaches to Integrate your Management Systems</li> <li>• PAS 99</li> <li>• Annex SL – the new high level structure of all new and revised management system standards and its influence in shaping the future of all management systems standards</li> <li>• Practical examples –integrate OHS</li> </ul>	


<b>ISO 45001 OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT SYSTEM (COURSE CODE: HS-01)</b>	<b>1.5 HOURS £60.00</b>
<p><b>Overview:</b> ISO 45001 is a new Occupational Health &amp; Safety (OH&amp;S) international standard which is expected to replace OHSAS 18001:2007. This course provide participants an overall understanding of Occupational Health &amp; Safety (OH&amp;S) international standard and its practical application.</p>	<p><b>November</b> <b>Huddersfield</b></p> 
<p><b>Who should attend?</b> Anyone involved with implementing an OH&amp;S management system for the first time from managers to implementers and auditors</p> <p><b>Course Outline</b></p> <ul style="list-style-type: none"> <li>• Annex SL – the new high level structure of all new and revised management system standards and its influence in shaping the future of all management systems standards</li> <li>• The key requirements of ISO 45001</li> <li>• The new and changed requirements in ISO 45001:2017 compared with OHSAS 18001:2007</li> </ul>	


## FOOD SAFETY

Highfield Level 2 Award in Food Safety in Catering (RQF)	1 day £95
<p><b>Overview:</b> This qualification is ideal for anyone working in the catering and hospitality industry (or those about to start work in the industry). Learners gaining this qualification will know that food safety is the responsibility of everyone involved in the storage, preparation, cooking service and handling of food.</p> <p><b>Course date: 13 September (Chinese); 7 November (English)</b></p>	<p><b>Huddersfield</b></p>  
<p><b>Who should attend?</b> Anyone working in a catering, hospitality or retail setting (or those about to start work in the industry) where food is prepared, cooked and handled. It is also appropriate for those providing services to catering premises including pest-control operators, maintenance engineers, cleaners, and laundry and delivery personnel.</p> <p><b>Subjects covered:</b> Basic microbiology, food poisoning and foodborne disease, contamination and prevention, purchase to service, personal hygiene, design and construction, food pests and controls, cleaning and disinfection, food safety legislation</p> <p><b>Assessment:</b> This qualification is assessed by multiple-choice examination. Learners must complete 20 questions within 45 minutes. Successful learners will have to achieve a pass mark of 60% (12/20).</p>	


Highfield Level 3 Award in Food Safety in Catering (RQF)	3 days £395.00
<p><b>Overview:</b> Highfield Level 3 Award in Food Safety in Catering (RQF) qualification is aimed at supervisors, team leaders and managers of a food business to effectively manage food safety and comply with food safety legislation. This qualification is regulated in England by Ofqual. Candidates who successfully pass the exam will receive a certificate accredited by Highfield Qualifications</p> <p><b>Course date: 18/19/20 September, 23/24/25 October</b></p>	<p><b>Huddersfield</b></p>  
<p><b>Who should attend?</b> Supervisors, team leaders and managers of any food business.</p> <p><b>Subjects covered:</b> Introduction to food safety, Microbiology, Contamination hazards and controls, food poisoning, personal hygiene, premises and equipment, cleaning and disinfection, pest management, food safety management, HACCP, supervisory management, legislation and enforcement.</p> <p>We use high quality training presentation developed by Highfield Qualifications that contains interactive elements which allow the class to get involved. In conjunction with Highfield's Food Safety handbook to learners.</p> <p><b>Learning outcome:</b> Successful completion of the training programme and assessment will enable candidates to:</p> <ul style="list-style-type: none"> <li>• Ensure compliance with food safety legislation</li> <li>• Improve the standards and safety of their operation</li> <li>• Establish and maintain prerequisite programmes</li> <li>• Application and monitoring of good hygiene practice</li> <li>• Implement food safety management procedures</li> <li>• Apply the basic principles of HACCP</li> <li>• Confidently deal with enforcement officers</li> </ul> <p><b>Assessment:</b> This qualification is assessed by multiple-choice examination. Learners must complete 45 questions within 90 minutes. Successful learners will have to achieve a pass mark of 60% (27/45). Learners will receive a Distinction if they achieve a pass mark of 80% (36/45).</p>	


## FOOD SAFETY

ISO 22000 FOOD SAFETY MANAGEMENT SYSTEM (DELIVERED IN CHINESE)	1.5 HOURS £50.00
<p><b>Overview:</b> This training provides you an overview of HACCP, its principles, the ISO 22000 Food Safety Management System requirement and an introduction of management system audit.</p>	<p><b>Huddersfield</b></p> 
<p><b>Who should attend?</b> Those responsible or involved in the development and maintaining of HACCP in manufacturing or catering environment, and for those who are or will be part of a HACCP team. This training is specially designed to Chinese practitioners and delivered in Chinese language.</p> <p><b>Course Outline</b></p> <ul style="list-style-type: none"> <li>• The importance of Food Safety</li> <li>• What is HACCP HACCP</li> <li>• 7 HACCP Principles</li> <li>• HACCP hazard analysis</li> <li>• ISO 9001 Process Approach</li> <li>• ISO 22000 Food Safety Management System requirement</li> <li>• Compare QMS, FSMS and HACCP</li> <li>• Introduction to system audit</li> </ul>	

HACCP	1.5 HOURS £60.00
<p><b>Overview:</b> This training provides you an overview of HACCP, its principles, hazard analysis, and HACCP Food Safety Management System requirement in line with the ISO 22000 Food Safety Management System.</p>	<p><b>Huddersfield</b></p> 
<p><b>Who should attend?</b> Those responsible or involved in the development and maintaining of HACCP in manufacturing or catering environment, and for those who are or will be part of a HACCP team.</p> <p><b>Course Outline</b></p> <ul style="list-style-type: none"> <li>• Learn the benefits of implementing the HACCP standard</li> <li>• 7 principles of HACCP</li> <li>• Recognize the CODEX HACCP risk methodology</li> <li>• Understand HACCP's critical control processes in detail</li> <li>• Gain the skills to implement the HACCP standard in your workplace</li> <li>• Gain the skills to participate, develop and review HACCP plans (or studies)</li> <li>• Learn how to conduct a hazard analysis</li> <li>• Maintenance of a HACCP Food Safety Management System</li> </ul>	

## ENVIRONMENTAL MANAGEMENT

ENERGY SAVING	1.5 hour £50.00
<p><b>Overview</b> This training provides you systematic understanding of effective energy management practices, how to conduct energy survey and priorities energysaving opportunities including the low cost or no cost opportunities as well as how to conduct the energy management system assessment.</p>	<p><b>22 November Huddersfield</b></p> 
<p><b>Who should attend?</b> Operations managers, Health and Safety managers and Facilities managers or anyone who has an interest to reduce the energy cost in their organizations</p> <p><b>Course Outline:</b></p> <ul style="list-style-type: none"> <li>• Introduction to Energy Management System, a systematic approach to achieve energy saving</li> <li>• - How to conduct a Walk-around energysurvey, with practical tips on what to look for</li> <li>• - Identify key energy saving opportunities (heating, lighting and equipment, etc.)</li> <li>• - Achieve energy saving through high probability and high impact (low cost) measures, e.g.: behavioural change</li> </ul>	

ISO 50001 ENERGY MANAGEMENT SYSTEM (Course Code: EN-02)	1.5 hours £50.00
<p><b>Overview</b> ISO 50001 provides organizations an internationally recognized framework to systematically manage and improve their energy performance. An effective energy management system can help you reduce your energy costs, your environmental impact. This training course is designed to help you understand the main requirements of ISO 50001:2011 Energy Management System and how to implement an effective energy management system based on ISO 50001 requirement.</p>	<p><b>Huddersfield</b></p> 
<p><b>Who should attend?</b> Operations Managers, Environmental, Energy professionals, internal auditors and anyone who has a role in energy management</p> <p><b>Course Outline:</b></p> <ul style="list-style-type: none"> <li>• Annex SL – the new high level structure of all new and revised management system standards and its influence in shaping the future of all management systems standards</li> <li>• The key requirements of ISO 45001</li> <li>• Outline key concepts and approaches to an energy management system</li> <li>• Develop energy policies, process, targets and measuring techniques</li> <li>• How to integrate ISO 50001 into ISO 14001 environmental management system and other business process</li> </ul>	

## BUSINESS IN CHINA

DOING SUCCESSFUL BUSINESS IN CHINA	1.5 HOURS – £50.00
<p><b>Overview:</b> This course provides you a comprehensive understanding of Chinese Business Culture, legislative framework and Risk Management practices in China market to help you reducing risks and doing successful business in China.</p> <p><b>Who should attend?</b></p> <ul style="list-style-type: none"> <li>• Any company or organizations who wishes to access and develop their business in China market</li> <li>• UK international companies who wish to better manage their risks in China operations and supply chains</li> <li>• Managers from UK corporations who are assigned an international management role in China market.</li> </ul> <p><b>Course outline:</b></p> <ul style="list-style-type: none"> <li>• Chinese Business Culture</li> <li>• Chinese Health, Safety and Environmental Legislative Framework</li> <li>• Health, Safety and Environmental Risk Management</li> <li>• Health, Safety and Environmental Risk Management in Mergers and acquisitions</li> <li>• Practicable tips for doing business in China</li> </ul>	<p><b>Huddersfield</b></p>  

The above courses are scheduled courses from July 2017 to December, 2017. If you need any other training as detailed in page 3 and page 4 in this brochure, please contact us at:

+44 (0) 1484 505735, [info@horizonriskconsultancy.com](mailto:info@horizonriskconsultancy.com) and we are happy to discuss with you your specific training needs.